



Health & Safety: COSHH Policy

Purpose of the policy

As an employer, we have a duty under the Control of Substances Hazardous to Health (COSHH) Regulations 2002 to prevent employees from coming into contact with substances hazardous to health. This policy outlines the measures and provisions in place at Wildwood Nature School to keep staff, pupils and visitors safe from hazardous substances.

Chemicals and material

It is our policy to, wherever possible; avoid the use of substances that have the risk of being hazardous to health. Safety data sheets under the Control of Substances Hazardous to Health (COSHH) or Chemical Hazard Information Packaging (CHIP) information supplied by manufacturers will be held on file for all substances and available for staff reference purposes and risk assessment. Staff who use these chemicals and materials have the duty of care to make themselves aware of the potential hazard, contradictions and treatments.

Measures and provisions

- We have conducted a risk assessment in relation to all substances in our operations and concluded that no substance presents a high risk.
- At present all chemicals used within the school are of domestic standard for household use and therefore do not present any threat to health and are safe to use.
- All new chemicals and substances used in the school are risk assessed before use.
- In the case of any substance potentially hazardous to health, a COSHH risk assessment is completed, and control measures shared with staff and implemented.
- The head of school maintains a COSHH folder of hazardous substances in use, which lists the substance and its location (where it is stored), the safety data sheet, and the risk assessments. The folder is available for all staff to access at any time and the risk assessment and safety data sheet are also kept with the substance.

- The risk assessments are shared with any new member of staff and kept with the substance.
- Any cleaning equipment or potentially hazardous substances are stored securely away from the children.
- The school has general hygiene measures in place, together with the provision of personal protective equipment (PPE) to further ensure the safety of employees.
- Cleaning substances are of domestic standard.
- All substances are correctly stored in clearly labelled containers.

Policy review

Policy created: October 2022

Last reviewed:

Last modified:

Next review date: October 2024